



## STARK COUNTY SHERIFF'S OFFICE ACCIDENT REPORT & PHOTOGRAPH COPY REQUEST FORM

Effective January 1, 2010 the Stark County Sheriff's Office shall furnish a copy of accident reports and associated documents to any person claiming an interest arising out of a single motor vehicle accident, or to the person's attorney, upon the payment of a nonrefundable fee of four dollars. The costs of accident photographs will be in addition to the non-refundable four dollar fee, see the \* notice at the bottom of the page.

Please wait a **MINIMUM OF 7 BUSINESS DAYS** from the date of the accident before attempting to order an Accident Report. Waiting this period of time will ensure the availability of the completed initial report. Also, please be aware that there are a limited number of accidents that require additional investigation beyond the initial report. Additional information resulting from these investigations may not be available until such investigations are complete.

We will accept payment in cash, business check or a certified check. We **will not** accept personal checks or money orders. **Please do not mail cash!**

Make the check out to "**Stark County Treasurer**"; note in the memo line the reason for the check, case # or name of person involved in the accident.

Our mailing address is:  
**STARK COUNTY SHERIFF'S OFFICE, 4500 ATLANTIC BLVD NE, CANTON, OH 44705**

If you are mailing your request or coming to the Sheriff's Office in person, please provide the following information, it will greatly speed up the processing:

Please check one or both:  Request for Accident Report  Request for Accident Photos

Date of the accident: \_\_\_\_\_ Case Number if Known: \_\_\_\_\_

Name Driver/Pedestrians Involved: \_\_\_\_\_

Name Driver/Pedestrians Involved: \_\_\_\_\_

Location: \_\_\_\_\_  
(City/Village, Street or Highway, Intersection)

Report requested by: Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone #: \_\_\_\_\_

Fax #: \_\_\_\_\_

E-mail address: \_\_\_\_\_

If the photograph is digital and it is e-mailed to you there is no cost.

- a. Images placed on CD, .50 cents a CD;
- b. Color digital prints on 8½" x 11" paper, .40 cents a page;
- c. Postage: If the above photos need to be mailed to the requestor they must provide either a pre-paid envelope or the actual cost involved.

**\*Non-Criminal Justice agencies requesting prints from negatives will be contacted by the photo processing company with current contract to pick-up the prints at their place of business. Costs will be paid by the requesting individual or business.**

Fee \$: \_\_\_\_\_  Check  Cash Clerk: \_\_\_\_\_